

PRIVACY STATEMENT OF THE CHURCH MUNICIPALITY OF Christian municipality Emmanuel Haacht.

Church Municipality: Christian Municipality Emmanuel Haacht-VZW Christian municipality Emmanuel Haacht

Address: Markt 10 – 3150 Haacht

Company Number: 0654,880,256

1. Declaration

The VZW Christian Municipality of Emmanuel Haacht attaches great importance to the protection of the personal data of the working and joined members and ensures that their privacy is respected.¹

In This privacy statement, we want to provide clear and transparent information about what data we collect and how we handle personal data. We do everything we can to ensure your privacy and therefore take care of your personal data.

The Christian municipality of Emmanuel Haacht and the VZW Christian Municipality of Emmanuel Haacht commit themselves to adhering fully to the applicable privacy law and regulations, including the General Data Protection Regulation (GDPR).

2. Our responsibility

As church municipality Christian municipality Emmanuel Haacht and VZW Christian municipality Emmanuel Haacht We are responsible for the processing of your personal data. This means concretely that:

- We process your personal data in accordance with the purpose for which they have been provided within the framework of our functioning as a Protestant church community. These concrete objectives are described in the Articles of Association of the ASSOCIATION and below in section 3.
- The processing of your personal data is limited to only the minimum data required for the purposes for which it is processed.
- Your explicit consent will be requested for the processing of your personal data every time the law so requires.
- Appropriate technical and organizational measures are taken to ensure the security of your personal data.
- We do not transmit any personal data to other parties, unless this is necessary for the execution of the purposes for which they were provided.
- We would like to point out that we are aware of your rights and respect your personal data.

If you have any questions about this or would like to contact us after taking our privacy statement, or in a more general way, you can use the above contact information.

¹ Working members (synonyms: effective or permanent members) have voting rights at the general meeting. Their rights and obligations are determined by the VZW-law and by the statutes. The Articles of association determine who can be accepted as a working member. If the articles of association do not mention this, the board of Directors of the association will appoint the actual members. The founding members are the first effective members of the association but have the same powers as the other effective members.

Besides the working members, the VZW can also have affiliated or joined members. These are the people who join the association to be able to participate in the activities that the Organization organises. They do not have the right to vote in the General Assembly and their rights and obligations are governed by the statute of the Association. The difference between the two types of members is in the voting rights in the General Assembly

3. Why do we process personal data

Your personal data will be processed by "Christian municipality Emmanuel Haacht" – Church municipality and VZW Christian municipality Emmanuel Haacht "in the framework of the following purposes and legal bases:

- To invite members and visitors to attend the worship and other activities of the church municipality "Christian municipality Emmanuel Haacht" and of the VZW "Christian municipality Emmanuel Haacht."
- Informing members and interested parties via newsletters or electronic messages about developments peculiar to the church community, the VZW, the denomination and other related institutions.
- To communicate developments peculiar to the workings of the church municipality and the VZW.
- To obtain subsidization by the government (e.g. from the municipality of Haacht)
- For the above objectives, we may request and process the following personal information from you:
- Identity information: Name, FirstName, address, telephone number, e-mail
- National Register number (only for the members of the Board of Directors and board of Church municipality)
- Personal characteristics: Sex, date of birth, place of birth, nationality

We use the collected data only for the purposes for which we obtained the data.

4. Provision to third parties

The data that you provide to us may be provided to third parties if this is necessary for the purposes of the above-mentioned purpose.

This way we use a third party for connection with the VVP and ARPEE.

We never pass on personal data to other parties with whom we have not concluded a processing contract. The purpose of the processing agreement is to make strict agreements with these parties (processors) about the use of the data and its security.

Furthermore, we will not provide the information you provide to other parties, unless this is required by law or at the expense of the Government (e.g. in the context of a judicial inquiry).

We may also share personal data with third parties if you give us permission in writing. You have the right to revoke this consent at any time, without prejudice to the lawfulness of the processing prior to its withdrawal. We do not provide any personal data to parties established outside the EU.

5. Minors

We only process personal data of minors (persons under 16 years of age) if they have been given written permission by the parent or legal representative.

6. Retention Period

The Church municipality "*Christian municipality Emmanuel Haacht*" and the non-profit association "*Christian municipality Emmanuel Haacht*", saves personal data no longer than necessary for the purpose for which they have been provided. The data retention period is 5 years or as long as you remain a member or is effectively involved in the church community.

7. Data security

We have taken appropriate technical and organisational measures to protect your personal data from unauthorized processing. Following measures were taken:

- The processing of personal data is centralised by the registry responsible of the church municipality "Christian municipality Emmanuel Haacht" under supervision and insight of the board of the church municipality "Christian municipality Emmanuel Haacht ". They are as well as the other persons responsible kept to secrecy.

- The data file containing the personal data is stored electronically in a secure environment. We use a username and password policy on all our systems.
- We make back-ups of the personal data to be able to recover it from physical or technical incidents.
- We regularly test and evaluate our measures.
- Our employees are informed about the importance of the protection of personal data.

8. Your rights of your data

You have the right to access and rectify or delete your personal data which we have received from you. At the top of this privacy statement you will be able to contact us. You may also object to the processing of your personal data (or any part of it) by us or by the registry responsible. You also have the right to let us transfer the information you provide to yourself or on your behalf directly to another party. We can ask you to legitimize you before we can answer the above requests.

9. Complaints

If you have a complaint about the processing of your personal data, we ask you to contact us directly. You always have the right to lodge a complaint with the Privacy committee, this is the supervisory authority in the field of data protection.

10. Change Privacy Statement

The church municipality "*Christian municipality Emmanuel Haacht*" and the VZW "*Christian municipality Emmanuel Haacht*" can change his privacy statement. Of this change we will make an announcement on our website. The last change happened on 15/05/2019. Older versions of our privacy statement will be stored in our archive. Please send us an e-mail if you want to consult it.

Contact

- Harry Wolthuizen – Senior Pastor
- Tom Torbeyns – Junior Pastor
- Rita Lamote- Elder
- Rudi Timmermans – Secretary and Elder
- Annick Vanblaere – Register Responsible
- Email address via [page](#)